



Trang Mai

Qualifications Summary

Trang has over 10 years of complex tax preparation and over seven years of accounting experience in small CPA firms working with companies within the technology and professional services industries.

Core Expertise

Accounts Payable • Accounts Receivable • Bank and Credit Card Reconciliations • Payroll Processing • 1099 Processing • State & Federal Payroll Tax Returns • City & State Excise Returns • Sales Tax Returns & Compliance • Financial Statements & Reporting • Journal Entries • Month & Year-end Closing • Cash Flow Analysis • Budgeting

Professional History

ASP	Consultant	2024 – Present
Starbucks Corporation via Insight Global	Senior Sales Tax Analyst	2022 – 2023
ASP	Consultant	2021 – 2022
Burkland Associates LLC	Tax Manager	2020 – 2021
Officespace.com	Controller	2018 – 2021
Watson & McDonnell, PLLC	Tax Accountant Senior	2017 – 2017
FBCPA Group PS, Inc	Tax Accountant Senior	2013 – 2017
University of Phoenix	Adjunct Accounting Instructor	2012 – 2013
Sutton-McCann & Company, PS	Tax Accountant	2011 – 2012

Accomplishments

- Reorganized two inter-company sets of QuickBooks; cleaned up aged accounts receivable and collected over 70% of unpaid past due invoice; and corrected payroll journal entries for the prior year
- Reconciled accounts at year-end and prepare tax preparation workpapers (including book to tax schedules) internally to reduce tax preparation fees by at least 50% of outside CPA firm
- Created accounting support processes for audit readiness
- Created how-to processes to train staff accountants
- Provided ASC 606 revenue recognition and deferral analysis and historical clean-up (over 7 years of invoices), which contributed to Client's raising \$25M of Series B funding
- Reorganized the resale certificate analysis and review processes for Starbucks Corporation

Education

- Bachelor of Arts – Chemistry, Seattle Pacific University
- J.D., Case Western Reserve University School of Law
- LL.M. – Taxation, University of Washington School of Law

Software

- QuickBooks Pro Online • QuickBooks Pro Desktop • Microsoft Office Suite • UltraTax • ProSystemFx Tax • Lacerte