



Thomas Bohmer

Qualifications Summary

Tom is a seasoned controller and corporate accountant with 35 years of management experience working with small to medium-size companies. Tom has managed accounting transactions for a number of business types, including property management, investment property company, law practice, leasing company, childcare/preschool, and dental management company. His accounting tenure includes over 20 years focusing on real estate escrow, 1031 tax-deferred exchanges, trust accounting and investing. He has a fluent understanding of accounting practices for C & S corporations, sole proprietorships, LLCs and partnerships.

Core Expertise

Accounts Payable & Accounts Receivable • Financial Statements • Cash Management • Payroll • City and State B&O • Union Employee Fees & Forms • State and Federal Employer Tax Returns • W2 & 1099 Reporting • SIMPLE IRA & 401K Plans • Human Resource Manager • Bank Reconciliations • Personal Property Affidavits • Year-end Tax & Closing Work for Outside CPAs

Professional History

ASP	Consultant	2022 – Current
Steven L Paige DDS, PC	Corporate Accountant	2010 - 2022
EMB Property Management	Staff Accountant	2008 – 2010
Exchange Facilitator Corp	Controller	1985 - 2008

Accomplishments

- Converted manual accounting systems to computerized systems for efficiency and accuracy in managing finances and year-end outlooks
- Implemented accounting practices and procedures for multiple start-up companies
- Designed spreadsheet ledgers for various employee and company ledgers for efficiency and completeness
- Served as lead accountant for federal, state and city audits
- Built a case for an employee/employer financed SIMPLE IRA account; became Plan Administrator
- Designed step-by-step handling and recording procedures for non-accountant dental office managers for patient and insurance deposits

Education / Licenses

- Notary Public, Commission Expires April 29, 2027
- Bachelor of Science in Accounting, City University, Seattle, WA

Software

QuickBooks & QuickBooks Pro • Quicken • Peachtree • Timeforce • 1099 Pro • Turbo Tax • ADP & Paychex Payroll Systems • Microsoft Word, Outlook & Excel