



Lan Pham

Qualifications Summary

Dynamic and detail-oriented accountant with 11+ years' experience in various facets of accounting functions. Demonstrates robust analytical and problem-solving skills, with a proven track record of recovering over \$60K through meticulous billing corrections, fraud detection, tax liability reporting, and optimizing purchase discounts. Adept at fostering collaborative relationships and driving process efficiencies.

Core Expertise

• Financial Statement Reporting • Tax & Audit Support • Revenue Recognition ASC 606 • Bank & Credit Card Reconciliations • Journal Entries • Month-End Close • Tax Filings • Payroll Processing • AR/AP Management • B&O Taxes

Professional History

ASP	Consultant	2024 - Current
iSpot.tv	Senior Accountant	2022 - Current
Rairdon Auto Group	Corporate Accountant	2021 - 2022
Unitec Corporation	Accounting Manager	2019 - 2021
Eagle Beverage	Accounting Specialist	2018 - 2019
Bastyr University	Student Accounts Lead	2017 - 2018
Stress-Tek, Inc	Accounts Payable-Accounts Receivable	2011 - 2017

Accomplishments

- Successfully led the collection of \$10 million in receivables within three months, including the recovery of \$7 million in overdue accounts, significantly improving cash flow
- Streamlined the expense reimbursement process by assisting in the implementation of new software, resulting in enhanced automation, more accurate financial reporting, and a reduction in errors
- Identified and recovered over \$150,000 in unbilled revenue, aged over a year, and secured full collection within four months, positively impacting the company's bottom line
- Led the reorganization of inventory GL accounts and conducted audits, which improved the accuracy and efficiency of financial records and supported more informed decision-making by company leadership

Education / Licenses

- Master of Business Administration, Western Governors University
- Bachelor of Accounting, Western Governors University

Software

- MIP • Great Plains • QuickBooks Desktop & QuickBooks Online • NetSuite • Bill.com • Paycom • Concur • Expensify