



## Julisa Bueno

### Qualifications Summary

Detail-oriented, efficient, and organized professional with extensive experience in accounting systems, GAPP regulations, and FASB laws. Possesses strong analytical and problem-solving skills, with the ability to make well thought out decisions. Excellent written and verbal communication skills. Highly trustworthy, discreet, and ethical. Resourceful in the completion of projects, and effective at multi-tasking.

### Core Expertise

Non-Profit: Fund & Grant Accounting • Financial Reporting • Budget Development & Management • Month End Closings • Grant & Contract Management & Reporting • Policy & Procedure Development • Payroll & Human Resources • General Ledger • Bank Reconciliations • Annual Audits • Accounts Payable • Accounts Receivable

### Professional History

ASP	Consultant	2024 - Current
Rise School of Denver	Controller	2022 - Current
Focus Corporation	Accountant	2021 - 2022
Coast Guard Foundation	Accountant	2016 - 2021
Applied Physical Sciences	Staff Accountant	2013 - 2016

### Accomplishments

- Improved preparation of financial applications to government agencies and other funding sources for non-profit employers
- Migrated Financial Edge & Raisers Edge desktop software to online for a \$20m company
- Created and maintained an Endowment and Scholarship Schedule
- Organized 10+ years of accounting documents and data, created new procedures, and developed several schedules to maximize company potential

### Education / Licenses

- Bachelors in Accounting, Mitchell College, CT

### Software

- QuickBooks Online & Desktop • Blackbaud Certified Financial Edge & Raisers Edge - NXT & Desktop • Deltek • ADP • Paychex • Microsoft Office • Unit Financial System (UFS) • Appfolio