



Jamie Westmoreland

Qualifications Summary

Having worked in both private and public industries, Jamie has more than 15 years of experience in many different roles that include full cycle financial monthly closes and reporting, tax, audit, accounting record review and cleanup, cash flow analysis and forecasting, and the review of annual budgets for 200+ entities. She is skilled at reviewing all details, organizing information, and effectively communicating recommendations for improvements and efficiencies wherever possible.

Core Expertise

• Financial Statement Preparation & Analysis • General Ledger Input, Review & Clean-up • Budget Preparation & Review • Accruals • Bank & Credit Card Reconciliations • Cash Flow Analysis, Forecasting & Management • Audit Preparation for CPA's • New Software Conversion & Training • Income Tax Returns • Non-profit Accounting • Efficiency Improvements • Variance Analysis

Professional History

ASP	Consultant	2023 – Current
NAI Elliott	Budget Specialist	2020 – 2023
Urban Renaissance Group	Senior Property Accountant	2016 – 2020
Stockton & Associates	Senior Tax Accountant	2013 – 2016
Solar Cookers International	Finance Director	2010 – 2012
Propp Christenson Caniglia	Tax Accountant	2010 – 2011
Bregante & Co	Tax & Audit Accountant	2007 – 2010

Accomplishments

- Led the organizational effort to adopt and implement an automated budget process that included training for new software and procedures, and the creation of a re-designed standard budget package that was presented to 200+ real estate ownership entities.
- Reviewed and made correcting GAAP required entries to a set of financials in preparation of an annual audit, which passed without any further adjustments for the first time in 10+ years.
- Reviewed and analyzed internal accounting processes and procedures; recommended and implemented the use of software (QuickBooks and Excel) to reduce redundancy, improve accuracy and to increase efficiency and accountability.

Education / Licenses

- B.S. in Accounting, San Francisco State University, CA
- B.A. in Sociology with a Minor in Business Administration, San Francisco State University, CA

Software

- Yardi Voyager • MRI Software • QuickBooks Desktop & Online • Lacerte Tax Software • SharePoint
- Microsoft Office Suite • Adobe Acrobat