



Brenda Dean

Qualifications Summary

Brenda is a financial and accounting professional with over 25 years of experience in accounting, analysis, and internal audit. As an active CPA, she is adept at financial reporting and has a deep understanding of managerial accounting standards, and the federal and state compliance requirements in both small and large companies within a variety of industries.

Core Expertise

Accounts Payable • Accounts Receivable • Journal Entries • Bank, Credit Card, and Balance Sheet Reconciliations • B&O Taxes • 1099 Processing • Payroll Processing • Financial Statements • Financial Analysis • Office Management • Budgeting • General Ledger Reconciliation • Process Improvement • Systems Implementation

Professional History

ASP	Consultant	2021 - Current
Dean Financial, LLC	Consultant, Controller	2009 – 2021
Jefferson Wells	Consultant	2003 – 2010
Larson and Company	Consultant, Staff Accountant	2001 – 2003
Jefferson Wells	Finance and IA Consultant	2000 – 2000
Fiserv Correspondent Services	Assistant Controller, Financial Accounting Manager	1997 – 2000
Fox Advertising	Staff Accountant, Assistant Controller	1995 – 1997
Accugraphics	Accountant	1993 – 1995

Accomplishments

- Financial setup of services, retail, and insurance agency companies on QuickBooks Online, QuickBooks Desktop, QuickBooks Payroll, and Excel resulting in increased accuracy and time savings of 50% for tracking and entering financial data.
- Developed, implemented, and documented procedures to import data into Princeton Asset Management software cash flow system.
- Enabled large aircraft manufacturer to comply with current laws by developing Sox documentation and test plans, performing quality assurance of Sox documentation, and testing controls.
- Responsible for complex research and compilation of expense, capital expenditures, and compensation portions of budgets that resulted in a 15% increased accuracy factor.
- Managed accounting department personnel in a large security clearing house and attained a consistent increase in departmental productivity of 50% through personnel morale improvement, re-allocating duties, and generating accurate and timely compliant financial statements.

Education / Licenses

- Bachelor of Accountancy, Southwest Texas State University
- Certified Public Accountant, Washington State
- Certified Internal Auditor, Washington State
- QuickBooks ProAdvisor

Software

- QuickBooks Online, QuickBooks Desktop, QuickBooks Payroll
- AMS, PDS, Exclamation, PAM, SIS, Peachtree
- Microsoft Office Suite