



Samantha Martin

Qualifications Summary

Samantha has over a decade of experience in the financial field. Her experience with large corporations, as well as small businesses, gives her a diverse accounting background. She has worked for a large Fortune 500 corporation as well as small businesses providing quality services. She is a motivated leader who works well with others, bringing a collaborative team energy to the groups she is working with. She is accurate, detail-oriented, and delivers excellent results on any project she is engaged in.

Core Expertise

- Accounts Receivable • Accounts Payable • Accounting Management • Bank & GL Reconciliations
- Financial Statements Preparation and Reporting • Full Charge Bookkeeping • Payroll • State Tax Reporting • Staff Training & Development • 1099 Reporting

Professional History

ASP	Consultant	2023 - Current
Coastal Marine Fund	Senior Accountant	2020 - Current
Light & Gray, LLC	Owner/Accounting Consultant	2019 – Current
Costco Wholesale	Accounting Supervisor	2013 -2019

Accomplishments

- Led a project resolving an error in an accounting system, which incorrectly calculated withholding for employees and was costing money in late fees, saving the company \$10K+ on an annual basis.
- Executed a project automating a manual procedure keying in data freeing up hours of manual labor.
- Compiled and presented financial statements for annual board meetings.

Education / Licenses

- University of Washington, Bothell – Bachelor of Arts – Accounting/Finance
- Mastering QuickBooks Class – Intuit QuickBooks Training

Software

- QuickBooks Online, QuickBooks Desktop • SAP • Microsoft Office Excel, Word & Outlook • Bill.com • ADP Payroll