



## Patrice Bishop-Foster

### Qualifications Summary

Growth-oriented Controller offers 16 years' change leadership with strong hands-on experience with all phases of day-to-day accounting process and operations. Prepares and reviews returns including federal, foreign, state, and local tax returns, ensuring clients achieve maximum savings and refunds. Offers candid feedback to inform leadership of progress and issues to enable rapid course correction when challenges arise. Researches client needs and industry trends, leveraging data to assist in drafting proposals and identifying new opportunities across multiple lines of service.

### Core Expertise

• Balance Sheet Reconciliation • Process Improvement • Bookkeeping • Budgeting • Vendor Management • Accounts Payable • Accounts Receivable • Month/Quarter/Year End Closing • Data Management • Auditing • Compliance • Profit & Loss Management • Forecasting • Financial Modeling • Training & Mentorship

### Professional History

Heartland LLC	Controller	2021 – 2023
Evergreen Gaming Corporation	Controller	2020
General Biodiesel	Senior Accountant	2016 – 2019
Lam Seafood Market	Accountant	2010 – 2012
It Takes a Village Family Services	Full Charge Bookkeeper	2009 – 2010

### Accomplishments

- Drove \$1.5M+ in savings by detecting and remedying overpayment patterns, incorrect invoicing, and implementing more efficient vendors and programs.
- Generated a 13% increase in the profitability of government contracts after establishing a system designed to evaluate and monitor contractual revenue and expenses.
- Negotiated repayment agreements with individual vendors, allowing for a 20-30% increase in the payment terms and smoother cash-flow predictions.
- Used flowcharting software and risk analyses to develop audit programs resulting in approximately 50 significant findings to improve internal controls and efficiency.
- Developed and maintained budget and forecast templates to standardize the per foot profitability of multiple departments as well for future stores.

### Education / Licenses

- Bachelor of Science – Accounting, Washington State University, WA
- Juris Doctorate – Tax Law & MBA, University of Oregon, OR
- Attorney - Washington State Bar Association

### Software

• Sage • QuickBooks Desktop & Online • Excel • Harvest