



## Katie Schreiner

### Qualifications Summary

Katie brings 18 years of fast-paced bookkeeping and month-end close experience with small to mid-size businesses. She has broad knowledge and experience from a variety of industries which enables her to effectively identify and resolve complex accounting issues. Katie possesses great organizational skills and has the ability to learn new tasks quickly.

### Core Expertise

• Full-Cycle Accounting • Monthly Financial Reporting • Revenue Recognition • Month-End Close Processes • Payroll & Benefits Management • Audit & Tax Preparation • QuickBooks Advisor Pro Certified • Account Reconciliation • Process & Software Implementation • Accounts Payable • Accounts Receivable

### Professional History

ASP	Consultant	2024 - Current
Stage Services	Controller/Senior Accountant	2021 - 2023
Maxar Technologies	Accounting Manager	2020 - 2021
Flagship Biosciences	Controller/Senior Accountant	2015 - 2020
Braddock Financial	Accounting Manager	2012 - 2014
Mile High Racing	Senior Accountant	2010 - 2012
DCP Midstream	Staff Accountant	2005 - 2010

### Accomplishments

- Created and implemented financial processes for growing biotech company to get reconciliations and financials accurate to complete a first-year audit with no findings.
- Successfully implemented NetSuite to help drive efficiency and provide leaders with real-time metrics to increase revenue and manage costs.
- Helped cash struggling companies gain stability with cash forecasting and the implementation of AR collection procedures to reduce past due AR.
- Successfully reduced month-end timelines and increased the accuracy of the reporting.
- Implemented monthly close processes and deadlines for multiple entities to ensure leadership had accurate and timely reporting to help their struggling entities become profitable.

### Education / Licenses

- Bachelor of Science in Business Management with minor in Accounting, Metropolitan State College of Denver

### Software

- QuickBooks Online • NetSuite • Xero • FloQast • Bill.com • Expensify • Gusto • Track1099 • Microsoft Office • Google Suite • Slack